



**ROTARY DISTRICT 6200  
2019-20 GRANT CYCLE  
DISTRICT/CLUB MISUSE OR MISMANAGEMENT PLAN**

An allegation of misuse or mismanagement of The Rotary Foundation (TRF) grant funds whether such funds were received directly from TRF, via this District, or another Rotary District, may be made by a Rotarian, beneficiary, cooperating organization, or any other individual involved in or award of grant activities. Such an allegation should be made in writing and sent to the District 6200 Rotary Foundation Committee (DRFC) Chair as soon as possible. Assistance in communicating with the DRFC Chair can be obtained by utilizing the Rotary District 6200 website ([www.rotary6200.org](http://www.rotary6200.org)) to obtain the email address, mailing address, and telephone number(s) for the DRFC Chair.

Upon receipt of an allegation, the DRFC Chair shall promptly inform the District Governor (DG) and the appropriate District Sub-committee Chair(s) which may include the District Rotary Foundation Global Grants Committee Chair, the District Rotary Foundation Global Scholar Committee Chair, and/or the District Rotary Foundation District Grant Committee Chair as applicable of the alleged misuse or mismanagement. The DRFC Chair will also notify the District Stewardship Management Team Committee Chair and TRF as necessary.

As directed by the DG, either the DRFC Chair or an investigative District leadership team member shall be appointed by the DG to investigate the allegation and to report findings of fact, opinions, and recommendations to the DG and the DRFC Chair within 30 days of appointment, unless the DG extends such period. The DRFC Chair shall consult with the DG regarding the report and shall then determine the appropriate corrective actions, if any, to be taken. The DRFC Chair shall report on the matter to TRF, indicating how the District has acted to resolve the allegation(s).

The DRFC Chair shall be responsible for tracking, reporting, and retaining all supporting documentation for any and all such allegations, including the status of reporting to the DG and TRF.

Reports of investigations and actions taken as reported to TRF shall be maintained in the District Office for a period of five (5) years from the date such information is forwarded to TRF. Access to such reports shall be limited to the current DG, DRFC Chair, and TRF unless the DG directs otherwise.